

North Somerset Council

Report to the Council

Date of Meeting: 10 November 2020

Subject of Report: Draft Municipal Calendar 2021/22

Town or Parish: None

Officer/Member Presenting: Head of Legal and Democratic Services

Key Decision: N/A

Reason:

Not an Executive Decision.

Recommendation

That Council approves a draft Municipal Calendar for 2021/22.

1. Summary of Report

The report sets out suggested dates for constitutional meetings for 2021/22. The proposed draft Municipal Calendar is attached as an appendix to the report.

2. Policy

None

3. Details

3.1 As required under the Constitution, the Municipal Calendar is approved each year at the Annual Council Meeting in May. To allow councillors and officers to plan ahead and to give members of the public as much notice as possible of forthcoming meetings, the aim is to have a draft Municipal Calendar for 2021/22 in place before the end of 2020.

3.2 The Executive at its meeting on 21 October 2020 approved a draft calendar of Executive meetings for 2021/22 and these dates and times are included within the attached draft calendar. The draft calendar will be subject to final approval at the Annual Council Meeting in May 2021 but will provide provisional meeting dates well in advance.

3.3 The majority of draft meeting dates within the draft calendar follow a similar pattern to the current year.

4. Consultation

Chairmen and senior officers have been consulted on proposed dates.

5. Financial Implications

None

6. Legal Powers and Implications

None

7. Climate Change and Environmental Implications

Holding virtual meetings under the Coronavirus Regulations 2020 has avoided the necessity for members, officers and other participants to travel to and from meetings. If virtual meetings continue beyond May 2021 further journeys to and from meetings may be avoided. Active travel to and from any physical meetings would reduce the environmental impact associated with journeys to the Town Hall.

8. Risk Management

Having a draft calendar in place well in advance reduces the risk of meeting clashes both within the Council and with partner organisations.

9. Equality Implications

Have you undertaken an Equality Impact Assessment? No

The livestreaming of meetings has increased accessibility and opened up the decision-making process to a wider audience.

10. Corporate Implications

None

11. Options Considered

As contained within the report.

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Appendices:

Draft Municipal Calendar 2021/22

Background Papers:

Municipal Calendar 2020/21

Minutes of the Executive 21/10/20